

# How to add/remove a supplier code for an application

**eSupplierConnect**

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Version 5

## General Notes

Through eSupplierConnect, users can access applications related to Fiat Chrysler Automobiles. However, before accessing an application, the user has to first be “granted” permission to the specific application.

To obtain this permission, a user can submit an access request to his/her administrator or the administrator can assign the application to the user during the user account creation.

- **NOTE: It is mandatory to add at least one supplier code for the applications that require it for the creation of the account.**
- Supplier codes are always related to an application.
- It is not possible to submit a new request until the previous one has not been completed

There are two options to assign a supplier code to an application already granted for a user:

1. The end user can choose a new supplier code from the list and requests that his/her administrator approves his/her request.
2. The administrator can directly assign the new supplier code to a user’s application account within his/her administration group. Note that the administrators are only able to assign supplier codes that are already granted permission within their Administration Groups. Administrators can find more information in the SSA Manual available in the Support Section of eSupplierConnect.

### 1.1 How to add/remove a supplier code for an application (by user)

From the **Global Home** tab, select the **Self Service** menu.

1

**User Application Manager**

Select Application    Change Role / Supplier Code(s)

Change Role / Supplier Code(s)    Disable applications    Enable applications

|                          | User ID | Application Name           | Status |
|--------------------------|---------|----------------------------|--------|
| <input type="checkbox"/> | W28028A | AMPS/ESCROLL               |        |
| <input type="checkbox"/> | W28028A | AQP Supplier Reports       |        |
| <input type="checkbox"/> | W28028A | ASME Die Operations System |        |
| <input type="checkbox"/> | W28028A | Asset Cost Breakdown       |        |
| <input type="checkbox"/> | W28028A | AutOrigination             |        |
| <input type="checkbox"/> | W28028A | B2C Developer's Portal     |        |

Select **User Application Manager** from the left side

Listed in the table are all the applications assigned to your user ID. Select an application.

2

**User Application Manager**

Select Application    Change Role / Supplier Code(s)

Change Role / Supplier Code(s)    Disable applications    Enable applications

|                          | User ID | Application Name           | Status |
|--------------------------|---------|----------------------------|--------|
| <input type="checkbox"/> | W28028A | AMPS/ESCROLL               |        |
| <input type="checkbox"/> | W28028A | AQP Supplier Reports       |        |
| <input type="checkbox"/> | W28028A | ASME Die Operations System |        |
| <input type="checkbox"/> | W28028A | Asset Cost Breakdown       |        |
| <input type="checkbox"/> | W28028A | AutOrigination             |        |
| <input type="checkbox"/> | W28028A | B2C Developer's Portal     |        |

Click on the "Change Role / Supplier Code(s)" button to manage the applications profiles.

**User Application Manager**

1 Select Application      2 Change Role / Supplier Code(s)

Change Role / Supplier Code(s) ▶    Disable applications    Enable applications

3

|                                     | User ID | Application Name           | Status |
|-------------------------------------|---------|----------------------------|--------|
| <input type="checkbox"/>            | W28028A | AMPS/ESCROLL               |        |
| <input type="checkbox"/>            | W28028A | AQP Supplier Reports       |        |
| <input type="checkbox"/>            | W28028A | ASME Die Operations System |        |
| <input checked="" type="checkbox"/> | W28028A | Asset Cost Breakdown       |        |
| <input checked="" type="checkbox"/> | W28028A | AutOrigination             |        |
| <input checked="" type="checkbox"/> | W28028A | B2C Developer's Portal     |        |
| <input type="checkbox"/>            | W28028A | beSTandard                 |        |
| <input type="checkbox"/>            | W28028A |                            |        |

Select the applications you want to manage by clicking on the corresponding check box on the left.

### User Application Manager

1
2

Select Application      Change Role / Supplier Code(s)

Previous
Submit
4

Select Application

Reset All Assignment

|    | Account User ID | Application Name  |
|----|-----------------|---|
| 🗑️ | W28028A         | Deviation Management <span style="border: 2px solid blue; border-radius: 50%; padding: 2px 5px;">1</span> |
| 🗑️ | W28028A         | eLog  |
| 🗑️ | W28028A         | EPS – Engineering Planning System   |

Select Business Role

Business Role: Supplier 2

Select Application Supplier Code(s)

|                                     | Code       | Company Name                       | Sector |
|-------------------------------------|------------|------------------------------------|--------|
| 🗑️                                  |            |                                    |        |
| <input type="checkbox"/>            | 0000133455 | TEST CODE - DCX PORTAL - HELP DESK | LATAM  |
| <input type="checkbox"/>            | 0800003983 | POSADAS                            | LATAM  |
| <input checked="" type="checkbox"/> | 0800013458 | RAIM                               | LATAM  |
| <input checked="" type="checkbox"/> | 3800220415 | TEST CODE - DCX PORTAL             | LATAM  |

4

In the following table is a quick explanation of each section of the image above.

|   |  |
|---|--|
| <span style="border: 2px solid blue; border-radius: 50%; padding: 5px 10px;">1</span> | <b>Select Application.</b> Select the application to be profiled. When all the applications have been profiled it is possible click on the <b>Submit</b> button.                   |
| <span style="border: 2px solid blue; border-radius: 50%; padding: 5px 10px;">2</span> | <b>Select Role.</b> If needed, select the role for the application. This option for some applications could be unavailable. Some applications do not need roles for the profiling. |
| <span style="border: 2px solid blue; border-radius: 50%; padding: 5px 10px;">3</span> | <b>Select Supplier Code(s).</b> Check or uncheck the supplier's codes to configure the selected application.   |
| <span style="border: 2px solid blue; border-radius: 50%; padding: 5px 10px;">4</span> | <b>Submit Button.</b> Click this button to submit the profiling and complete the applications configuration request.   |